



Bishop Hall Jubilee School
Annual School Plan
(2017/2018)

Major Concerns 2017-18 (in order of priority)

1. To strengthen a caring and thankful school culture
2. To guide students to become proactive and successful learners
3. To further cater for students’ diverse learning needs

Major Concern 1: To strengthen a caring and thankful school culture

Intended Outcomes	Strategies / Tasks	Success Criteria	Methods of Evaluation	Time Scale	Committees Responsible	Resources
1.1 To foster a culture of appreciation, respect and support	1.1.1 To pilot and organise form-based, theme-based activities in 1 or 2 forms to promote a caring culture within the school	- Pilot program to be held in at least 1 form with a clearly defined theme related to student support / caring	- Progress monitored by VP (SSCC) - Activity records & evaluation in SSCC meetings	Sept 17- Aug 18	- Committees under SSCC	
	1.1.2 To promote the “We are All Jubileans” culture by integrating this element into activities such as Class Teacher periods, assemblies, ECA etc.	- Stakeholders (esp. students) showing a closer bond with the school	- Through the successful completion of the programs - Survey	Sept 17- Aug 18	- Committees under SSCC	
	1.1.3 To provide better support for new teachers and F1 students so as to allow them to fit into the Jubilean culture of the school (may integrate	- Current F1 support to be strengthened - New Teacher Support Team to be restructured	- Through the completion of the F1 adoption programs - Feedback from	F1 Students: First Term Teachers: Aug 17-	- New Teacher Support Team - Committees	

	with 1.1.1)		F1 students - Through the completion of a series of new teacher support programs	Jul 18	under SSCC	
	1.1.4 To pilot the Joyful@HK program so as to promote mental well-being for students in need	- Joyful@HK caring program to be piloted	- Progress to be monitored by the Guidance Team - Activity records & evaluation in Guidance meetings	Sept 17- Aug 18	- Guidance Team	Joyful@HK
1.2 To promote service learning & the servant leader culture	1.2.1 To provide more training and serving opportunities for student leaders / servant leaders	- Student leaders design, implement and manage school functions with a certain level of complexity (e.g. joint school functions)	- Through feedback from student leaders	Sept 17- Aug 18	- ECA / SU	QSHK
	1.2.2 To further strengthen & consolidate the Service Learning x KLA initiative by carrying out service activities	- Students map their service experience with their subject knowledge	- Through the completion of the program - Survey	Sept 17- Aug 18	- Service Committee - Selected KLAs	QSHK

	in at least 2 KLAs. Senior forms preferred.					
1.3 To strengthen class ethos	1.3.1 To invent more opportunities for teachers (Subject Teachers & Class Teachers) & students to take part in the same activities	<ul style="list-style-type: none"> - More opportunities offered to teachers & students to take part in the same activities - Class ethos further strengthened - At least 1 new activity with a new theme to be introduced 	<ul style="list-style-type: none"> - By comparing figures with those in previous year - Survey 	Sept 17- Aug 18	<ul style="list-style-type: none"> - SSCC - Class Teachers 	
	1.3.2 To further create opportunities for teachers to have casual gatherings with students	<ul style="list-style-type: none"> - More morning Class Teacher periods offered for teachers & students to have casual gatherings 	<ul style="list-style-type: none"> - By comparing the figure with previous year 	Sept 17- Aug 18	<ul style="list-style-type: none"> - SSCC - Assembly Team - Class Teachers 	

Major Concern 2: To guide students to become proactive and successful learners

Intended Outcomes	Strategies / Tasks	Success Criteria	Methods of Evaluation	Time Scale	Committees Responsible	Resources
2.1 To allow more students to experience the sense of success in learning	2.1.1 To align student learning with teaching, assignment design and assessment	- Students find the strategies helpful in understanding difficult concepts and content	- Examination results and performance in assignments - Feedback from panel meetings	Whole Year	- All subjects	
	2.1.2 To provide opportunities for students to showcase their learning outcomes	- Pilot program to be held in at least 2 KLAs	- Progress monitored by VP (Academic) - Activity records & evaluation in AC meetings	Whole Year	- All subjects	
2.2 To foster a positive learning attitude among low-achievers	2.2.1 To continue to implement Saturday classes & after-school classes for low-achievers	- Students find the classes motivating for their learning	- Survey	1 st Round: Oct-Jan 2 nd Feb-June	- AC	
2.3 To implement self-directed learning in both	2.3.1 To continue to collaborate with QSHK to facilitate self-directed learning in the four core subjects after	- Each core subject to deliver at least 1 self-directed learning package to	- Through the completion of the self-directed learning lessons	Whole Year	- AC / Chi/ - Eng/Maths/LS	

junior & senior forms	the pilot last year 2.3.2 To pilot self-directed learning in at least 2 senior form subjects	each junior form	- Feedback from students & teachers			
	2.3.3 To conduct at least 1 sharing session with other school(s)	- Subject Panel to share their good practices with other school(s)	- Through the completion of the sharing session	First Term	- Any pilot subject	
2.4 To promote STEM education & pilot STEM activities	2.4.1 To introduce STEM elements in formal lessons in at least two KLAs (among Sci, TE, Maths)	- Newly designed lessons with STEM elements embedded to be introduced in 2+ KLAs (at least 1 per KLA), with teaching packages ready	- Record at subject/KLA meeting	Whole Year	- STEM & Lab Safety Team, TE KLA, Math KLA, Sci KLA	
	2.4.2 To modify the current F2 C-Day and introduce STEM elements	- A modified curriculum to be developed and implemented for the F2 C-Day, with teaching materials ready	- Through the successful completion of C-Day	Whole Year	- F2 C-Day Team/ VP (SSCC)	

	2.4.3 To develop a brief STEM curriculum framework for 18-19 school year after implementing the above mentioned activities	- A framework being drafted	- Through the completion of the framework document	- Before Aug 2018	- VP (SSCC)	
	2.4.4 To introduce STEM on a bi-weekly basis by consolidating the current activities offered by the Maths/TE/Sci departments	- Through the completion of the bi-weekly activities	- Progress monitored by VP (SSCC) - Survey	- Mar-May 2018	- STEM & Lab Safety Team, TE KLA, Math KLA, Sci KLA	

Major Concern 3: To Further Cater for Students' Diverse Learning Needs

Intended Outcomes	Strategies / Tasks	Success Criteria	Methods of Evaluation	Time Scale	Committees Responsible	Resources
3.1 The potential of high achievers can be realised	3.1.1 To continue split-class teaching in senior form English	- To improve academic performance of high achievers	- Examination results and performance in assignments - Feedback from panel meetings	Whole Year		
	3.1.2 To design a merit system / reward plan for the 18-19 school year	- To establish the merit policy after consultation	- Through the establishment of the merit system document	Sept-March	Discipline	
3.2 Average and weak learners feel cared for and valued	3.2.1 Deliberate attempts to involve average students in various school activities and competitions so as to encourage and motivate them to perform to the best of their abilities and build their ownership in learning	- To have at least 2 school activities with average & weak learners as target group - Having at least 1 inter-school competition with average & weak learners as target group	- Progress monitored by the principal	1st Round: Oct-Jan 2nd Round: Feb-June	AC	

	3.2.2 To offer after-school counselling for average & weak learners	- To enhance the confidence in learning for average & weak learners	- Through the completion of the program by at least 1 pilot subject	Whole Year	Related Subjects	
3.3 To develop a form-based other learning experiences	3.3.1 To develop a comprehensive form-based other learning experiences for students in F1-F5	- Each form conducts at least one whole-form OLE to cater for students' personal development	- Through the completion of the programs	Whole Year	SSCC & STEM Team	

**Plan on Use of Capacity Enhancement Grant
2017 – 18**

Task Area	Major Areas of Concern	No. of Students Benefitted / Target Group	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person IC
ECA (Badminton Team)	To hire a coach to provide regular badminton training for students to enrich their life experience	To improve students' knowledge and basic skills of badminton, sportsmanship and team spirit.	9/2017 – 8/2018	\$ 8,000	At least 80% attendance, participating in at least one external competition.	Feedback from students and their performance in competitions.	WTY
ECA (Squash Team)	To hire a coach to provide regular squash training for students to enrich their life experience	To improve students' knowledge and basic skills of squash, sportsmanship and team spirit.	9/2017 – 8/2018	\$ 8,000	At least 80% attendance, participating in at least one external competition.	Feedback from students and their performance in competitions.	LSC
ECA (Table Tennis Team)	To hire a coach to provide regular table-tennis training for students to enrich their life experience	To improve students' knowledge and basic skills of table tennis, sportsmanship and team spirit.	9/2017 – 8/2018	\$ 8,000	At least 80% attendance, participating in at least one external competition.	Feedback from students and their performance in competitions.	TWK
ECA (Basketball Team)	To hire a coach to provide regular basketball training for students and enhance their skills	To improve students' knowledge and basic skills of basketball, sportsmanship and team spirit.	9/2017 – 8/2018	\$ 18,000	At least 80% attendance, participating in at least one external competition.	Feedback from students and their performance in competitions.	LSC

Task Area	Major Areas of Concern	No. of Students Benefitted / Target Group	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person IC
ECA (Chinese Drama)	To hire a professional drama instructor to train students for inter-school competitions.	40 Drama Club members who join the HKSDP	9/2017 – 3/2018	\$60,000	<ol style="list-style-type: none"> 1. Good performance in Drama Festival 2. Enhanced motivation, creativity, collaboration and communication skills 3. Be confident to handle things on the stage. 	<ol style="list-style-type: none"> 1. Performance in competitions; 2. Students' perception (evaluation meeting) 	PDS
ECA (Folk Dance)	To hire dance instructors to coach students to perform different Chinese Dances	Around 25 students participating in the Dance Team	9/2017 – 8/2018	\$80,000	<ol style="list-style-type: none"> 1. Good performance in competitions 2. Members become more confident in performances 	<ol style="list-style-type: none"> 1. Result of competitions 2. Performances Dance Team 	TNC
Academic (English Debate Team)	To hire two instructors, one for English Debate and the other for Mock Trials to expose students to a variety of debate and Mock Trial competitions.	F1 - F5 students who are members of the English Debate Team	9/2017 – 5/2018	\$70,000	<ol style="list-style-type: none"> 1. Satisfactory performance in debate and Mock Trial competitions 2. Increase members' motivation and ability to communicate in English 3. Members become more capable, confident and independent 	<ol style="list-style-type: none"> 1. Performance in competitions 2. Students' perception (evaluation meeting) 	CKY2

Task Area	Major Areas of Concern	No. of Students Benefitted / Target Group	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person IC
Academic (Mathematics Competition Basic Training Course)	<ul style="list-style-type: none"> ➤ To train students to participate in recognized Mathematics Contests ➤ To reduce Mathematics colleagues' workload so that they can concentrate their effort in teaching and learning the curriculum 	F1 students who are highly capable or have high potential and interested in Mathematics competitions; target group about 10 – 20 students	9/2017 – 5/2018	\$9,100	<ul style="list-style-type: none"> ➤ Interest in Mathematics Contest is maintained ➤ Prizes won in Mathematics Contests 	<ul style="list-style-type: none"> ➤ Course evaluation ➤ Course attendance ➤ External award list 	CDTW
Academic (Mathematics Competition Intermediate Training Course)	<ul style="list-style-type: none"> ➤ To train students to participate in recognized Mathematics Contests ➤ To reduce Mathematics colleagues' workload so that they can concentrate their effort in teaching and learning the curriculum 	F2 students who are highly capable or have high potential and interested in Mathematics competition; target group about 10 – 20 students	9/2017 – 5/2018	\$14,000	<ul style="list-style-type: none"> ➤ Interest in Mathematics Contest is maintained ➤ Prizes won in Mathematics Contests 	<ul style="list-style-type: none"> ➤ Course evaluation ➤ Course attendance ➤ External award list 	CDTW
Academic (English Speech)	To hire tutors to coach Speech Festival participants for the annual competition	Around 50 (F.1 – F.6)	9/2017 – 12/2018	\$25,000	Students achieve good results in Speech Festival	Speech Festival	SCM
Academic (Biology)	To hire tutors to provide tutorial classes for F3 elite students	15 students	1 – 5/2018	\$10,800	Student performances in examinations	Internal examination results Feedback from teachers	LKYK

Task Area	Major Areas of Concern	No. of Students Benefitted / Target Group	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person IC
ECA (Choir)	To hire 2 professional vocal coaches to train vocal techniques of choir members	140 choir members	9/2017 – 7/2018	\$67,500	1. Good performance in different competitions and performances 2. Enhanced students' confidence, motivation and vocal techniques and knowledge	1. Performance in competitions and performances	NMF
ECA (Wind Band and Orchestra)	To hire 2 professional conductors to enhance students techniques in wind band and orchestra	50 wind band and orchestra members	9/2017 – 7/2018	\$30,000	1. Good performance in different competition and performances 2. Enhance students' confidence, motivation and ensemble technique and knowledge	1. Performance in competitions and performances	NMF

School-based After-school Learning and Support Programmes 2017/18 s.y.

School-based Grant - Programme Plan

Name of School: Bishop Hall Jubilee School

Project Coordinator: Kwan CK **Contact Telephone No.:** 23363034

A. The estimated number of students (count by heads) benefitted under this Programme is 137 (including A. 13 CSSA recipients, B. 97 SFAS full-grant recipients and C. 27 under school's discretionary quota).

B. Information on Activities to be subsidized /complemented by the grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
F1 Fitness Training	<ul style="list-style-type: none"> - Enhance the sense of belonging of F.1 students. - To develop students' physical competence and enhance their physical fitness through regular after-school physical fitness training. 	<ul style="list-style-type: none"> - High overall attendance 	By Inspecting the attendance record	Sept-Nov	0	22	6	2000	
After School Remedial Course	<ul style="list-style-type: none"> - To cater for learner diversity 	<ul style="list-style-type: none"> - General Improvement in exam results 	Questionnaire	Oct-May	2	15	5	10000	

Saturday Remedial Class	- To offer remedial tuition to students	- High attendance	By Inspecting the attendance record	Whole Year	1	15	10	30000	
Sport Training	- To develop students' physical competence & confidence	- Positive feedback from students - High attendance	Questionnaire	Sept-May	3	13	0	4000	
Leadership Training	- To train up students leadership skill	- Positive feedback from students	Questionnaire	Apr	1	1	12	800	
Music Training	- To enhance the aesthetic aspiration of our students	- Positive feedback from students - High attendance	Questionnaire	Oct-June	1	4	0	10000	
Total no. of activities: <u>6</u>					@No. of man-times	8	70	33	
					**Total no. of man-times		111		

Note:

* Name/type of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (C)